



Model Code of Conduct - For All Types of Governing Boards (Originator NGA)

As Governors we will focus on our strategic functions:

1. ensuring there is clarity of vision, ethos and strategic direction
2. holding executive leaders to account for the educational performance
3. overseeing the financial performance of the organization and making sure its money is well spent
4. ensuring the voices of stakeholders are heard

As individuals on the Governing Board we agree to:

Fulfill our role and responsibilities

1. We accept that our role is strategic and so will focus on our core functions rather than involve ourselves in day to day management
2. We will develop, share, and live the ethos and values of our school
3. We agree to adhere to school policies and procedures as set out by the relevant governing documents and law
4. We will work collectively for the benefit of the school
5. We will be candid but constructive and respectful when holding Senior Leaders to account
6. We will consider how our decisions may affect the school and local community
7. We will stand by the decisions that we make as a collective
8. Where decisions and actions conflict with the Seven Principles of Public Life or may place pupils at risk, we will speak or act on behalf of the board if we have the authority to do so.
9. We will only speak or act on behalf of the Governing Board if we have the authority to do so
10. We will fulfill our responsibilities as a good employer, acting fairly and without prejudice
11. When making or responding to complaints, we will follow the established procedures
12. We will strive to uphold the school's reputation in our private communications (including on social media)

Demonstrate our commitment to the role

1. We will involve ourselves actively in the work of the Governing Board and accept our fair share of responsibilities, serving on Committees or Working Groups where required
2. We will make every effort to attend all meetings and where we cannot attend explain in advance why we are unable to
3. We will arrive at meetings prepared, having read all papers in advance, ready to make a positive contribution and observe protocol
4. We will get to know the school well and respond to opportunities to involve ourselves in school activities
5. We will visit the school and when doing so will make arrangements with relevant staff in advance and observe school and Governing Board protocol
6. When visiting the school in a personal capacity (i.e. as a parent or carer), we will continue to honour the commitments made in this code
7. We will participate in induction training and take responsibility for developing our individual and collective skills and knowledge on an ongoing basis

Build and maintain relationships

1. We will develop effective working relationships with school leaders, staff, parents and other relevant stakeholders from our local community/communities
2. We will express views openly, courteously and respectfully in all our communications with Governing Board members and staff both inside and outside of meetings
3. We will support the Chair in their role of leading the Governing Board and ensuring appropriate conduct

Respect confidentiality

1. We will observe complete confidentiality both inside and outside of school when matters are deemed confidential or where they concern individual staff, pupils or families
2. We will not reveal the details of any Governing Board vote
3. We will ensure all confidential papers are held and disposed of appropriately
4. We will maintain confidentiality even after we leave office

Declare conflicts of interest and be transparent

1. We will declare any business, personal or other interest that we have in connection with the Governing Board's business and these will be recorded in the Register of Business Interests.
2. We will also declare any conflict of loyalty at the start of any meeting should the need arise
3. If a conflicted matter arises in a meeting, we will offer to leave the meeting for the duration of the discussion and any subsequent vote
4. We accept that the Register of Business Interests will be published on the school's website
5. We will act in the best interests of the school as a whole and not as a representative of any group
6. We accept that in the interests of open governance, our full names, date of appointment, terms of office, roles on the Governing Board attendance records, relevant business and pecuniary interests, category of Governor and the body responsible for appointing us will be published on the school's website
7. We accept that information relating to Board members will be collected and recorded on the DfE's national database of governors (Get Information About Schools), some of which will be publicly available

We understand that potential or perceived breaches of this code will be taken seriously and that a breach could lead to formal sanctions.

Governors will sign the Code at the first FGB meeting of each school year. New Governors joining the Governing Board during the year will sign at the first meeting of the full LGB following their formal admission as a member of the FGB

n.b. If it is not possible for Governors to sign a paper copy of the Code (for example, if virtual meetings are held during the COVID-19 pandemic), it is acceptable for them to confirm their acceptance of the Code in writing, by email, to the Clerk.

The Full Governing Board of John Ray Infant School has adopted this Code of Practice.

UNDERTAKING

As a member of the Full Governing Board at John Ray Infant School I will always have the achievement and wellbeing of the students and the reputation of the School at heart; I will do all I can to be an ambassador for the School, publicly supporting its aims, values and ethos.

NAME: PENNY SMITH
Signed: *[Signature]*
Date: 5/10/21

SHEENA MILL
[Signature]
05/10/21

KAREN WARK
[Signature]
05/10/21

RACHEL DADD
[Signature]
5/10/21

JON TATAM
[Signature]
05/10/2021

GRATHAN MCELROY
[Signature]
5/10/21

Jo Heising
[Signature]
05-10-21
Code of Conduct 2021/2022

[Signature]
5/10/21